

No. 15/40/75. IGC  
New Delhi-1, the 6th April, 1976

GOVERNMENT OF INDIA

MINISTRY OF LAW, JUSTICE AND COMPANY AFFAIRS.

DEPARTMENT OF COMPANY AFFAIRS KANCHANJUNGA BUILDING 9th FLOOR 18  
BARAKHAMBA ROAD

To

The Commissioner and Secretary,  
Government of Uttar Pradesh, Lucknow.

SUBJECT- Appointment of Auditors under section 619 (2) of the Companies Act, 1956.

SIR,

I am directed to say that as it is not possible to grant exemption from the provisions of section 619 of the Companies Act, 1956, the Central Government regrets its inability to accede to your request in the matter.

I am also to enclose herewith a Sheet concerning the requirements to be complied with by the newly incorporated companies for making application for appointment of auditors under section 619 (2) of the Companies Act, 1956 and to request you to ask the companies concerned to make an application for appointment of auditors together with the required information particulars in triplicate to this Board immediately after their incorporation so as to avoid delay in processing such application in future.

Yours faithfully,  
G.C.KHULLAR,  
Under Secretary to  
the Government of India.

#### SHEET

For appointment of auditors under section 619 (2) of the Companies Act in new Government Companies.

- (1) Please furnish information about the total paid-up capital, the amount subscribed by the Government towards the paid-up capital and the date on which the amount was actually paid, and the date on which your company becomes a Government company within the meaning of section 617 of the Companies Act, 1956.
- (2) Please furnish attested true copies of the certificate of incorporation of the company.
- (3) Please indicate the period of the first financial year of the company (from \_\_\_\_\_ to \_\_\_\_\_).
- (4) Please furnish names of the Directors of the company.
- (5) Please furnish attested copies of the Memorandum and Articles of Association of the company indicating the fact of the subscribers and witnesses having signed the documents as required under sections 15(c) and 30(c) of the Companies Act, 1956.
- (6) Please indicate the location of the registered office of the company.
- (7) Please name the places where accounts are kept.
- (8) Please indicate name of the branches/units/offices of the company with addresses thereof.
- (9) Please indicate names of the branches/units/offices keeping their accounts separately.
- (10) Please furnish an attested copy of the recommendation of the Board of Directors of the company as to the remuneration payable to the auditors proposed to be appointed for auditing the accounts for the first financial year

N.B.- The information/ documents called for in item nos. (1) to (10) should be furnished in triplicate.